

Studio Policies

Weekly, paid monthly: \$30 - 30 min | \$40 - 45 min | \$50 - 60 minutes
Flat-Rate Monthly: \$110 - 30 min | \$145 - 45 min | \$180 - 60 minutes

BILLING:

- Lessons are paid on a monthly basis for both rate options. If circumstances require weekly payments, there will be an additional fee of \$5 per lesson.
- Invoices are sent out on the 26th for the following month. Payments are due on the 1st of the month. I reserve the right to include a late fee for any late payments if late payments become an issue.
- Payments via Stripe include a \$2 processing fee. Payments on Venmo (@hannahleonora) have no additional fee. Check or Cash payments must be received before the first of the month.

ATTENDANCE:

- For weekly billing - Lessons canceled prior to 24 hours before the lesson will be given a make-up credit toward the following month's lessons. Cancellation within 24 hours of the lesson will not be granted a make-up credit. (Emergency exceptions may apply.)
- For flat-rate billing - Canceled lessons will not result in any credits. The exception is if I am the one who cancels, resulting in fewer than four lessons that month.

SCHEDULING:

- Lesson times are scheduled on a first-come basis based on availability.
- All scheduling is done through the MyMusicStaff online portal.
- For weekly billing - Lessons must be canceled prior to the 25th of the previous month to avoid being added to the next month's invoice.
- Students regularly attending fewer than four lessons per month are required to pay a flat-rate based on a three lesson minimum.

If a student goes on an extended break (one month+), your lesson time will not be guaranteed and you will be scheduled as a new student on a first-come basis.

Signatures collected digitally at hannahleonora.com/policies